

**PUBLIC NOTICE**  
**WEBB COUNTY COMMISSIONERS COURT**  
**MONDAY, JANUARY 13, 2003**  
**1:30 P.M.**

NOTICE IS HEREBY GIVEN THAT THE WEBB COUNTY COMMISSIONERS COURT WILL MEET ON MONDAY, JANUARY 13, 2003 AT 1:30 P.M. AT THE WEBB COUNTY COURTHOUSE, 1000 HOUSTON STREET, 2<sup>ND</sup> FLOOR COURTROOM, LAREDO, TEXAS AT WHICH TIME THE FOLLOWING SUBJECTS WILL BE DISCUSSED:

1. Call to order by Judge Louis H. Bruni
2. Roll Call
3. Invocation
4. Pledge of Allegiance
5. Approval of Minutes January 06, 2003
6. Approval of bills, payroll and monthly reports

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

7. Discussion and possible action regarding Cause Number 2001-CVQ-001523-D2, Webb County, Texas by and through its Commissioners Court vs. Juan Garza Individually and in his capacity as Sheriff of Webb County, Texas, in the 111<sup>th</sup> Judicial District of Webb County, Texas. **[The Commissioners Court may meet in a Closed Meeting pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code, to consultation with their attorney.]**

**ECONOMIC DEVELOPMENT DEPARTMENT**

8. Discussion and possible action to approve a resolution and order authorizing and designating Webb County Judge Louis H. Bruni, Judith G. Gutierrez, Commissioner, Precinct 2, and David R. Cortez, Commissioner, Precinct 4, as authorized signatory on the following grant funded projects:
  - a. Texas Community Development Program TCDP Contract #720155 (Tranquecitos I Sanitary Sewer Collection System)

- b. Texas Community Development Program TCDP Contract #721105  
(Webb County Right-of-Way Acquisition)
  - c. Texas Community Development Program TCDP Contract #720889  
(Los Corralitos Water Improvement; Bruni Community Center)
  - d. Texas Community Development Program TCDP Contract #721859  
(Penitas West Community Center, Mirando City Community Center  
Expansion, and Oilton Water Tank)
  - e. Texas Community Development Program TCDP Contract #721175  
(Webb County 2002 EDAP Project-Colonia Old Milwaukee and  
Colonia Tanquecitos I)
  - f. Texas Community Development Program TCDP Contract #721003  
(Self-Help Project)
9. Discussion and Possible action to fill slot 1913 (clerk) at the Welfare-to-Work department at \$8.25 per hour , and slot 1912 (Neighborhood Initiative Coordinator) at an annual salary not to exceed \$25,000.00 at the Self-Help Center effective January 13, 2003. Both positions are funded by grant funds and are at no cost to the County.
10. Discussion and possible action to submit a letter of commitment to the Texas Task Force on Indigent Defense for the FY03 Discretionary Fund Grant Program for an Indigent Defense Coordinator for one year of funding of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000) with the County to provide the second full year of funding in the same amount and authorizing the County Judge to sign all relevant documents.

## **COUNTY TREASURER**

11. Discussion and possible action to adopt a resolution and order to amend authorized representative signatures regarding the investment of TexPool accounts.

## **PURCHASING AGENT**

12. Discussion and possible action to authorize the Purchasing Agent to award/reject the following bids:

Bid Number	Item	Purchasing Agent Recommendation
a. 2003-23	Two (2) Dump Trucks	FleetPride
b. 2003-24	One (1) Waste Collection Truck	FleetPride (Alternate Bid)
c. 2003-25	One (1) Septic Tank Truck	FleetPride
d. 2003-26	One (1) Haul Truck	FleetPride

13. Discussion and possible action to authorize Sunbelt Air Conditioning to remove the two (2) Evaporators located at the Veterans Office (Former Management Information System Department). [Purchasing Agent Comment: The salvage value of the evaporators will offset the cost of removal of these two (2) units.]

14. Discussion and possible action to authorize the Purchasing Agent to solicit bids for the Parks and Grounds Department and Justice Center and purchase from Dell computers equipment for the County Attorney from capital outlay as follows:

Department	Commodity	Amount
Parks and Grounds Dept.	One(1) Dump Truck	Solicit Bid
Justice Center	Public Address System	Solicit Bid
County Attorney	Computers/printers	\$ 23,400.00

## **COUNTY COMMUNITY ACTION AGENCY**

15. Discussion and possible action to accept System Benefit Fund Grant in the amount of TWO HUNDRED SIXTY-THREE THOUSAND SEVEN HUNDRED SEVENTY-THREE DOLLARS (\$263,773) from the Texas Department of Housing and Community Affairs (TDHCA), for FY-2003 and approve the budget proposed by the Community Action Agency Director.
16. Discussion and possible action to modify slot 1160 (Center-Aide) from part-time temporary to full-time temporary at \$8.25 per hour effective January 13, 2002. Funding source is the Community Services Block Grant (CSBG)

17. Discussion and possible action to modify slot 1810 (H.V.A.C Labor/ Installer, Temporary at \$6.50 per hour) to Heating & Cooling Assessor, full-time, at \$9.00 per hour effective January 13, 2002. Funding source is the Comprehensive Energy Assistance Grant. (CEAP). .
18. Discussion and possible action to call an election on January 28, 2003, at 6:30 p.m. in Rio Bravo, Texas (Area IX) for seats on the Community Action Agency Advisory Board, designated "Category B – Community Representatives" as required by state regulations, specifically State Mandate #2002-2.3, and to be conducted in accordance with CAA Bylaws approved by Webb County Commissioners Court.
19. Discussion and possible action to approve representatives to the Community Action Agency Advisory Board, "Category A - Elected Officials", being representatives of Webb County Judge Louis H. Bruni and Commissioner David Cortez to fill current vacancies left by appointees of former administration and as per State mandate #2002-2.3, and the CAA Bylaws.
20. Discussion and possible action to fill slot 1130 (Bus Driver) full-time at \$8.57 per hour effective January 13, 2003. Funding source is the El Aguila Rural Transportation Program.

#### **COUNTY CLERK**

21. Discussion and possible action to designate the composition of the Salary Grievance Committee as the Webb County Sheriff, County Tax Assessor Collector, County Treasurer, County Clerk, County Attorney, and four public members or nine public members only.

#### **JUVENILE DEPARTMENT**

22. Discussion and possible action to fill slots 1678 and 1683, Drill Instructors, at \$10.70 per hour and slot 346 and 1975, Detention Officers, at \$10.90 per hour effective February 6, 2003.
23. Discussion and possible action to approve a resolution and order for each of the grants currently funded by the Criminal Justice Division notifying of change in grant official effective January 1, 2003.

#### **RISK MANAGEMENT DEPARTMENT**

24. Discussion and possible action to appoint an administrator for Webb County's Sick Leave Pool Program.

## **COUNTY ATTORNEY**

25. Discussion and possible action to enter into an Interlocal Government Agreement with the City of Laredo for the formation of a Mutual Aid Law Enforcement Task Force to mutually assist in the areas of traffic control, crowd control and general law enforcement both within and beyond the corporate limits of the City of Laredo during the 2003 Crime Stoppers Menudo Bowl scheduled for January 25, 2003, and authorizing the County Judge to sign all relevant documents.
26. Discussion and possible action to enter into an Interlocal Government Agreement with the City of Laredo for the formation of a Mutual Aid Law Enforcement Task Force to mutually assist in the areas of traffic control, crowd control, and general law enforcement, both within and beyond the corporate limits of the City of Laredo, during the Washington's Birthday Celebration festivities scheduled for February 13, 2003, through February 23, 2003, and authorizing the County Judge to sign all relevant documents.

## **PLANNING DEPARTMENT**

27. Discussion and possible action to approve/ratify "Certifications Regarding Compliance with Plat Requirements and the Connection of Utilities," and authorizing utility connections issued by staff pursuant to authorization granted by the Commissioner Court on December 9, 2002, for the following properties:
  - a. Connection(s) qualifying under Section 232.029 (i):
    - i. Lot 17, Block 11, Colorado Acres Subdivision, (electricity-one dwelling only)
    - ii. Lot 46, Ranchitos Los Nopalitos Subdivision, (electricity-one dwelling only)
    - iii. Tract 215, Las Lomas II Subdivison, (electricity-one dwelling only)
    - iv. Tract 240, Las Lomas II Subdivison, (electricity-one dwelling only)
    - v. Lot 26, Block 2, Los Altos Subdivision, (electricity-one dwelling only)
  - b. Connections(s) qualifying under Section 232.028 (a) & (b):
    - i. Lot 1 & 3, Block 85, Bruni Subdivision (electricity-one dwelling only)

## **DISTRICT ATTORNEY**

28. Discussion and possible action to authorize the submission of a grant application to the Office of the Governor, Criminal Justice Division, Violence Women's Act program (Grant Number WF-03-V30-13952-04) in the amount of THIRTY-ONE THOUSAND ONE HUNDRED TWELVE DOLLARS (\$31,112), and a County match of FOURTEEN THOUSAND ONE HUNDRED NINETY-THREE DOLLARS (\$14,193) for a Women's Legal Advocate, in-state travel, computer equipment and office supplies for the period beginning September 1, 2003, through August 31, 2004, and authorizing the County Judge to sign all relevant documents.
29. Discussion and possible action to authorize the submission of a grant application to the Office of the Governor, Criminal Justice Division, Violence Women's Act program (Grant Number WF-03-V30-13509-04) in the amount of FORTY-TWO THOUSAND SEVEN HUNDRED EIGHTY-FIVE (\$42,785), and a County match of TWENTY-FIVE THOUSAND FOUR HUNDRED FORTY-EIGHT (\$25,448) for a Prosecutor, in-state travel, computer equipment, and office supplies for the period beginning September 1, 2003, through August 31, 2004, and authorizing the County Judge to sign all relevant documents.
30. Discussion and possible action to authorize the submission of a grant application to the Office of the Governor, Criminal Justice Division, Violence Women's Act program (Grant Number WF-03-V30-13508-04) in the amount of SEVENTY-THREE THOUSAND ONE HUNDRED NINETY-ONE DOLLARS (\$73,191), and a County match of FIFTY-SIX THOUSAND SEVEN HUNDRED TWENTY-FOUR DOLLARS (\$56,724) for a Domestic Violence Counselor I and a Domestic Violence Counselor II both with fringe benefits, in-state travel, computer equipment, and office supplies for the period beginning September 1, 2003, through August 31, 2004, and authorizing the County Judge to sign all relevant documents.
31. Discussion and possible action to authorize the submission of a grant application to the Office of the Governor, Criminal Justice Division, Violence Women's Act program (VA-03-V30-13771-04) in the amount of THIRTY-FIVE THOUSAND FOUR HUNDRED TWENTY-ONE DOLLARS (\$35,421), and a County match of TWENTY-SIX THOUSAND FIVE HUNDRED SEVENTY-ONE DOLLARS (\$26,571) for an Investigator, in-state travel, computer equipment, and office supplies for the period beginning July 1, 2003, through June 30, 2004, and authorizing the County Judge to sign all relevant documents.

## **COUNTY SHERIFF**

32. Discussion and possible action to approve adding three (3) forfeiture vehicles to the Sheriff's Office Fleet:

1998 Ford P/U Truck VIN #1FTZX1769WKC01301

1998 CHEVROLET P/U TRUCK VIN #1GCG29R1WE212789

1998 CHEVROLET SUBURBAN VIN #1GNEG13R1WJ348316

## **HEAD START PROGRAM**

33. Discussion and possible action to fill slot 1703, part-time substitute teacher (15 hours per week), effective January 14, 2003.

## **INDIGENT SERVICES PROGRAM**

34. Discussion and possible action to fill slot 599 (Front Desk Coordinator) at \$9.01 per hour effective January 13, 2003.
35. Discussion and possible action to fill slot #1891 (Claims Processor) at \$9.01 per hour effective January 13, 2003.

## **ENGINEERING DEPARTMENT**

36. Discussion and possible action authorizing final payment to NAISMITH Engineering plus retainage in the amount of \$18,877.75 for the surveying and preparation of new parcel maps for the R.O.W. acquisition of Laredo Ranchettes, Ranchitos 359 and Pueblo Nuevo on HWY 359. The total amount of the contract was \$274,955.00. This project is funded by grant funds TCDP #721105, and bond funds Series 2001 and Series 2002.

## **GOLF COURSE**

37. Discussion and possible action to re-organize and transfer the supervision and responsibility of the golf course to the golf superintendent instead of the director of parks and recreation.
38. Discussion and possible action to reduce the senior citizen age for charging green fees at the Casa Blanca Golf Course from 65 to 55.

## WEBB COUNTY TAX ASSESSOR COLLECTOR

39. Discussion and possible action to approve requests for refunds as recommended by the Tax Assessor Collector as follows:

- a. Ricardo Prida Barrio  
Reason: Clerical Error 25.25  
Total Refund: \$586.25
- b. EOG Resources (Minerals) c/o Ernst & Young LLP  
Reason: Clerical Error 25.25  
Total Refund: \$3,213.33
- c. Falcon International Bank, Attn.: Betty Flores- Escrow Specialist  
Reason: Over Payment  
Total Refund: \$2,168.46
- d. First American Real Estate Tax Services, Attn.: Lisa Davidson  
Reason: Over Payment  
Total Refund: \$863.92
- e. First American Real Estate Tax Services, Attn.: Lisa Davidson  
Reason: Over Payment  
Total Refund: \$1,142.80
- f. First American Real Estate Tax Services, Attn: Lisa Davidson  
Reason: Over Payment  
Total Refund: \$1,987.58
- g. First American Real Estate Tax Services: Attn: Lisa Davidson  
Reason: Over Payment  
Total Refund: \$4,371.43
- h. First American Real Estate Tax Services: Attn: Lisa Davidson  
Reason: Over Payment  
Total Refund: \$2,227.78
- i. First American Real Estate Tax Services; Attn: Lisa Davidson  
Reason: Over Payment  
Total Refund: \$2,086.58
- j. First American Real Estate Tax Services, Attn: Lisa Davidson  
Reason: Over Payment  
Total Refund: \$1,240.59



- k. International Bank of Commerce, Attn: Irma V. Guajardo  
Reason: Over Payment  
Total Refund: \$1,336.09
- l. Lereta Corporation, Attn: Tijisha Tillman Customer Service  
Reason: Over Payment  
Total Refund: \$2,391.91
- m. Daniel Montes & Maria  
Reason: Over Payment  
Total Refund: \$611.01
- n. Robert R. & Claudia Rosell  
Reason: Duplicate Payment  
Total Refund: \$803.02
- o. Webb County Tax Office  
Reason: Should have been credited to Acct.# 800-21022-100  
Total Refund: \$858.43

#### **WEBB COUNTY JUDGE AND COMMISSIONERS**

40. Discussion and possible action to authorize the issuance of cellular telephones and allocate time to the following:

Webb County Judge Louis H. Bruni  
Commissioner David Cortez  
Mr. Raul Casso, Chief of Staff  
Deputy Frank Sciaraffa, Court Bailiff

41. Discussion and possible action to appoint Commissioner Felix Velasquez to the Webb County Purchasing Board in place of Commissioner Gerardo "Jerry" Vasquez and any matters incident thereto.
42. Discussion and possible action to amend Commissioners Court Order setting the Term of the Court by changing the meeting time from 9:00 a.m. to 1:30 p.m.
43. Discussion and possible action on changes in the County Voting Precincts the reapportionment or other changes in the Commissioners Court Precincts. The Court will take testimony from interested parties.

44. Discussion and possible action on employment of legal counsel to represent Webb County relating to the changes which may be adopted in the voting precincts and Commissioners Precincts before the Department Of Justice to secure compliance with the Federal Voting Rights Act of 1965 (as amended). This will include but not limited to preparation and submission of these changes to the Department of Justice.
45. Discussion and possible action to appoint Judge Jesus Garza Chair of the "Youth Village" Committee, with the authority to appoint memberships thereto, to study the possibility of recommending a more appropriate and cost effective site and other related matters and update the Commissioners Court within 30 days.
46. Discussion and possible action to suspend the Youth Village project until a new location site has been determined by the newly appointed committee.
47. Discussion and possible action to suspend the 5<sup>th</sup> Bridge consultants contracts listed below until the presidential permit is approved.
- |   |                  |
|---|------------------|
| a. Charlie Black, BKSH & Associates           | \$12,500 monthly |
| b. Robby R. Allyn, Allyn & Company            | \$12,500 monthly |
| c. James B. Francis, Francis Enterprise, Inc. | \$12,500 monthly |
| d. Stephen Gibson, Gibson Gonzalez Associates | \$12,500 monthly |
48. Status report on Justice of the Peace building in south Laredo for J.P Santos Benavides and J.P. Ricardo Rangel.

49. Discussion and possible action to adjust salaries of the following positions in Fund 001-0300 County Treasurer, Fund 001-1120 County Clerk, and Fund 008-0101 Records Management, and any matters incident thereto.

**Fund 001-0300**

<b>Slot</b>	<b>Position</b>	<b>Hourly</b>	<b>Salary</b>
072	Executive Administrator		52,700.00
076	Operations Clerk 1	10.14	21,122.64
081	Fiscal Analyst	9.97	20,738.08
082	Secretary Clerk	9.35	19,456.80

**Fund 001-1120**

303	Chief Deputy Clerk		39,618.50
304	Deputy Clerk Supervisor		27,024.50
305	Deputy Clerk Supervisor		27,024.50
306	Deputy Clerk	11.41	23,726.90
307	Deputy Clerk	11.35	23,610.16
309	Commissioners Court Recording Secretary	11.59	24,114.64
312	Deputy Clerk	9.53	19,822.80
313	Deputy Clerk	9.53	19,822.80
314	Deputy Clerk	10.26	21,342.60
315	Deputy Clerk	10.26	21,342.60
642	Deputy Clerk	9.64	20,061.36
643	Deputy Clerk	9.64	20,061.36

**Fund 008-0101**

1738	Records Imaging Specialist	8.32	17,313.92
1739	Records Imaging Specialist	8.32	17,313.92
1878	Cashier	7.92	16,473.60

50. Adjournment

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622

DATED THIS \_\_\_\_\_ DAY OF JANUARY, 2003.

By: \_\_\_\_\_  
Luz M. Garcia  
Court Administrator

CERTIFICATION OF NOTICE AND POSTING

I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the \_\_\_\_\_ day of \_\_\_\_\_, 2003 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2003

COUNTY CLERK, WEBB COUNTY, TEXAS

BY: \_\_\_\_\_